

## Minutes Quaternary Australasia Annual General Meeting 2020 UQ-hosted ZOOM meeting + UoW Map library, 2<sup>nd</sup> July 2020

---

### AGENDA

Previous minutes

President's report

Treasurer's report

Election of new executive

General business:

1. General executive members
2. AQUA 2021

### AGM declared open at 16:24 AEST

#### 1. Attendance/Apologies

**Voting Members in Attendance:** Tim Cohen, Alex Wall, Haidee Cadd, Matt Harris, Heather Haines, Helen Bostock Lyman, Matt Forbes, Alex Francke, Annie Lau, Anthony Dosseto, John Tibby, Julia Short, Lynda Petherick, Michelle McKeown, Paul Hesse, Peter Almond, Thomas Job, Craig Sloss, Cameron Barr, Zoe Thomas, Bianca Dickson, Lydia Mackenzie, Annika Herbert, Tim Barrows, Geoffrey Hope, Carol Smith, Helen McGregor, Kathy Allen, Vikki Lowe, Patricia Gadd, John Tyler, Reka Fulop, Emma Rehn, Priya, Francisco Barraza, Stephen Piva, Patrick Moss, Simon Connor, Jasmine Hunter, Kelsie Long, Mardi McNeil, Richard Lewis, Stacey Priestley, Will Reynolds, David Wheeler, David Lowe, Amy Prendergast, Sophie Williams, Sandor Gulyas, Carol Smith, Simon Haberle

(Note: Quorum reached as 10 members were required and 51 attended)

**Apologies:** Scott Mooney, Jess Reeves

#### 2. Proxies: Tim Cohen for Scott Mooney

#### 3. Minutes of the 2019 Annual General Meeting

**Motion:** That the previous minutes be adopted

**Moved:** Craig Sloss

**Seconded:** Matt Forbes

**Carried:** Yes

#### 4. President's Annual Report

Not a lot to report in these unusual times other than a global pandemic, widespread potential job cuts in the Australian Tertiary sector, and the cancellation of the Cairns AQUA 2020 meeting. Luckily, Helen Bostock Lyman and Chris Moy filled a void and did a brilliant job of setting up a pop-up e-conference. Thank you.

Thank you also to the existing executive and to those that are willing to go on for the next year.

This is an update on the advertised NEOTOMA(TILIA)/OCTOPUS and Pollen Data Analysis workshop which will be held on Wednesday 15 July to Friday 17th July 2020. The workshop will provide training, discussion and decision making on the current and future state of palaeoecological data management in Australia – with a focus one using the global NEOTOMA Database. This workshop is open to all interested academic staff, students and practitioners who produce or are engaged with palaeoecological data (focus on pollen and charcoal datasets, but others also welcome).

Venue: Online via Zoom

Coordinator: Professor Simon Haberle

Facilitators: Professor Eric Grimm, Professor Jessica Blois, Dr. Henry Munack, Dr. Tibi Coilean

MORE INFORMATION AND REGISTER HERE Registration page:

<https://www.eventbrite.com.au/e/neotomatiliaoctopus-and-pollen-data-analysis-registration-98975946721>

## **Treasurer's Report**

Heather Haines Income was lower than last year because we were unable to hold our biannual conference. Good membership for non-conference year, but few companies want to advertise in QA so income was down over 2018. Lots of 2018 conference expenses bled over into this year. Travel awards from 2019 for INQUA caused expenses to be higher than usual. The only expected upcoming expenses are for the 2020 conference venue that has been transferred to 2021. We added a business transaction account to accept INQUA funding and disburse travel grants for the INQUA 2019 conference. We currently have two business accts used for AQUA travel, term deposit A makes better interest than term deposit B. Heather will go in to see about better deal, or perhaps transferring funds in B to A. Admin costs are down because of new membership system.

Heather proposes we get an AQUA credit card. Fees are often being paid by exec committee personal accounts and then reimbursed. Ideally we could find an option with no annual fee, no cardholder fees, at least 2 members (must be in Australia), maybe \$1000-\$2000 limit, and could set up automatic payments to avoid interest/fees. Tim supports getting a credit card and moves money to best interest acct (term deposit A)

Moved: Tim Cohen

Seconded: Haidee Cadd

Carried: Yes

### **5. President's and Treasurer's report and Financial Statement**

**Motion:** That the Presidents and Treasurer's Reports be accepted

**Moved:** Tim Cohen

**Second:** Haidee Cadd

**Carried:** Yes

### **6. Election of members of the Executive Committee**

**President:**

Nominees: Lynda Petherick, nominated by Tim Cohen, seconded by Alex Wall

Nomination accepted: Yes

Outcome of voting: Unanimous

Position declared

**President Lynda Margaret Petherick**

**Vice President:**

Nominees: Matt Forbes nominates Tony Dosseto seconded Tim Cohen

Haidee Cadd nominates John Tibby, seconded by Cam Barr

Tim Barrows nominates himself, seconded Lynda Petherick

Nomination accepted: Y

Outcome of voting:

Helen Bostock Lyman has set up an online poll: John Tibby: 60%; Tony: 12%; Tim Barrows: 28%

Position declared

**Vice President John Charles Tibby**

**Secretary:**

Nominees: Alexander Forster Wall nominated by Tim Cohen, seconded by Matt Forbes

Nomination accepted: Yes

Outcome of voting: Unanimous

Position declared

**Secretary Alexander Forster Wall**

**Treasurer:**

Nominees: Heather Haines nominated by Tim, seconded by Matt Forbes

Nomination accepted: Yes

Outcome of voting: Unanimous

Position declared

**Treasurer Heather Ann Haines**

**Editor of Publications (Quaternary Australasia):**

Nominees: Carol Smith and Sanja van Huet, nominated by Tim, seconded by Alex Francke

Nomination accepted: Yes

Outcome of voting: Unanimous

Position declared

Emma Rehn, Matt Forbes, and Lydia Mackenzie have volunteered to support Carol and Sanja with putting out QA

**National Earth Sciences Committee Rep:**

Nominees: Tim Cohen nominates John Tibby

Nomination accepted: No

Nominees: Craig Sloss nominates Tim Barrows

Nomination accepted: Yes

Nominees: Unanimous

Position declared

**Information Technology Editor:**

Nominees: Haidee Cadd, nominated by Tim Cohen, seconded by Helen Bostock Lyman

Nomination accepted: Yes

Outcome of voting: Unanimous  
Position declared

**General Members:**

Nominees: Helen Bostock Lyman nominates Michelle McKeown for NZ, seconded Peter Almond;  
Helen Bostock Lyman nominates Zoe Thomas, seconded Craig Sloss  
Nomination accepted: Yes  
Outcome of voting: Unanimous  
Positions declared

Heather would like to include GMs in EC meetings, whereas they are not now. She proposes They could step into roles that  
Seconded Craig Sloss  
Unanimous

**AQUA 2021 Conference**

Cameron Barr: No major updates—the planning committee aims to reconvene towards the end of 2020 to plan conference, perhaps in October. The conference venue was happy to have us postpone for a year, but we've yet to confirm dates—plan for roughly midyear break in July. Lynda points out NZers have been told universities won't have funding for conferences for the foreseeable future. Cam suggests we should incorporate an IT component so those without funding can attend virtually. Helen proposes half of the conference could be local to NZ and half local to Australia. That way more could attend and everyone can share the burden of being remote. Lots of nods of support.

**Diversity in AQUA**

Helen: In light of BLM—How can we bring more of the Aboriginal ways of thinking into our teaching? Are there protocols for doing this? AQUA could take the lead and develop such protocols. Invite local elders to attend or give welcome to country.

Cameron Barr: There was talk of opening conference to traditional owners/corporations. The organizing committee reached out to the local corporation in Atherton and they were keen, happy to give welcome to country.

John Tibby wonders if CABAH could help?

Tim Cohen: University of Wollongong has an existing programming regarding traditional knowledge. At the 2021 conference we could run a workshop on traditional owner inclusion for research and community engagement—CABAH has resources, experience, and will to assist with that.

Patrick Moss has contact with lots of local knowledge on Tablelands he can reach out to.

Helen Bostock Lyman: Focus on showing younger researchers how to develop connections.

Craig Sloss: Sean Ulm is a great resource for connecting with traditional owners and best practices.

Tony Dosseto: Equity should also include gender equity. We should develop a framework that supports female ECRs and promote them into leadership. Including unconscious bias and training for career progression.

Helen Bostock Lyman: Mentorship is one way we could support females as well as males who acknowledge current biases.

Zoe Thomas: Zoe feels very supported by AQUA and wants to acknowledge our work.

Lynda Petherick: Despite best intentions, there is still measurable bias, which Tim Barrows is attempting to measure, fewer females in positions of power, etc.

Tim Barrows: Last research committee meeting he attended had 14 members with only two women—anecdotally, because there are relatively fewer women, they are being stretched thin in the attempt to reach gender equity

Helen Bostock Lyman: is often tapped by hiring committees in order that they have female members.

Tim Cohen: AQUA doesn't currently have a formal policy on diversity. The EC could develop a white paper to engage with this issue.

Helen McGregor: Is currently involved in a senior academic women leadership program she could tap to run workshops or gain ideas from.

Paul: Structural issues are difficult to overcome.

Lynda: In NZ, there are a proportionate number of Polynesian students at first year in uni, but it drops off continuously after that.

Helen: Women are at parity or majority in grad school, but after PhD drops off significantly.

Peter: Part of the problem is older, male-dominated generations hanging on.

Lynda: And they only replace one job for every three senior positions lost to retirement

Helen: Hasn't happened, same line for years and years, so its something more.

Tim Cohen: Relevant issue AQUA wants to engage with. Moves we make a decision if that's where we're going

Tony: Start an ongoing discussion within AQUA. Create a forum and make some decisions well before conf

Tim Cohen: Start a working group. Lynda maybe lead since Tim stepping down

Lydia Mackenzie: Is there a shadow treasurer? Heather: No.

Haidee: ECRs interested in treasurer or IT should reach out.

Tim Cohen: Chuck those positions into the constitution.


Cameron Barr: move membership to a single membership date? Heather: Going to move to July 1 starting next year. If in the last three months, will count for following year.

Cameron: Thanks to Helen for organising!

Lynda: Thanks to Tim Cohen for leading AQUA through these uncertain times.

**AGM closed at 17:07 AEDT.**

*This is an accurate copy of the minutes of the 04/09/2020 AQUA Executive Meeting, as recorded by:*

A handwritten signature in black ink, appearing to read 'Alex F Wall', written in a cursive style.

AQUA Secretary Alexander F. Wall