

Australasian Quaternary Association Inc.

ABN 78 458 664 047
www.aqua.org.au

AQUA



Australasian Quaternary Association Inc. (Association number: A0041547)

Annual General Meeting 2025

Zoom meeting, April 11th

Attendees: Tim Barrows, Caroline Mather, John Tibby, Micha Campbell, Alex Francke, Johanna Hanson, Marjorie Sullivan, Philip Hughes, Christine Kenyon, Alex Wall, Fabian Boesl, Emma Rehn, Helen Bostock, Kat Fitzsimmons, Calla Gould-Whalley, Teresa Dixon, Juliet Sefton, Matt Harris, Lydia McKenzie

Proxies: Rachel Rudd, Charles Maxson, Jonathan Tyler.

Apologies: Greer Gilmer, Tim Cohen, David Lowe

Agenda and Minutes

Started: 14:00 (AEST)

1. Welcome (Tim Barrows)

Welcome to new members and those joining today.

2. Approval of 2024 minutes (Tim Barrows)

Teresa Dixon moved a motion to get 2024 AGM Minutes approved. Caroline Mather seconded the motion and 2024 minutes were approved.

3. Report from the Committee (Tim Barrows on behalf of and with input from the committee) for Australasian Quaternary Association Inc (Association number: A0041547)

The main activities of the committee were:

- Supporting AQUA 2024 (Tim Barrows), especially IT and Treasurer – Thank you to Helen Bostock and team who organised the Minjerribah meeting.
- Planning AQUA 2026 (Tim Barrows) – Intend to have UNSW in mid-2026. Current hiccup is availability between semesters, which vary for UNSW with others. Aimed to not line up with other key conferences. Centrally located. Travel costs during winter should not be too high.
- Biennial AQUA Mentoring Program, Feb 2024-Dec2024 (Caroline Mather) – successful, had 13 pairs. Informal process but some catch ups with juniors/mentees.
- Organising the allocation of the Leanne Armand award. 2024 Awardee Molly Hudsell, UQ (Tim Barrows)
- AQUA committee email addresses and AQUAlist (Tim Barrows) – issues of ANU setup and firewall issues. We have been trying to resolve it and liaising with ANU IT, but ultimately we need to move to a new platform. Matt Harris is currently exploring other options.
- Moves to make AQUA a charity for tax deductible gifts (Tim Barrows/ Alex Francke) – significant progress in terms of organising business organisation status, ATO etc. Now looking to move to charitable status.
- Letter to UoW supporting Quaternary (Earth, Environmental, Archaeology) Sciences (Tim Barrows) during the staff cuts.
- Quaternary Australasia (Tim Barrows) – two volumes produced Emma Rehn and Lauren Linnenlucke. Lauren on maternity leave. Kat Fitzsimmons stepping in and assisting.
- Code of conduct (Tim Barrows) – recently added to AQUA page as part of membership agreement. Outlines expectations of members.

- Climate change statement (Tim Barrows) – drafts of the statement now exist and will be published soon (Tim Barrows, Micha Campbell, Lydia MacKenzie).
- Any other items? (Tim Barrows) – no.

4. Nominations for executive committee positions

1. President
Tim Barrows (Caroline Mather nominated, Helen seconded) was elected uncontested
2. Vice President
Lydia MacKenzie (nominated by Teresa seconded Jo H) was elected uncontested
3. Secretary
Caroline Mather (nominated by Micha, seconded Matt) was elected uncontested
4. Treasurer
Alexander Francke (nominated by Tim B, seconded by John T) was elected uncontested
5. Communications Officer
Matt Harris (nominated by Alex F, seconded by Lydia) were elected uncontested
6. QA Editors
Lauren Linnenlucke (nominated by Emma R, seconded by Juliet S), elected uncontested
7. John Tibby (Past President)
8. General Members (Christine Kenyon moved to have 8 ordinary members with the roles as outlined below, seconded by Phil Hughes. The meeting unanimously supported the nominations and positions)
Kathryn Fitzsimmons (Shadow QA Editor)
Juliet Sefton (Shadow Treasurer)
Micha Campbell (general)
Emma Rehn (general)
Teresa Dixon (ECR representative)
Greer Gilmer (New Zealand representative)
Calla Gould-Whalley (general)
Helen Bostock (social media)

5. Thank you to leaving and changing committee members for their service (Micha Campbell and Tim Barrows)

Thank you to Emma Rehn leading QA over recent years (Tim Barrows). Thank you to Annie Lau for her service, particularly as Treasurer and Shadow Treasurer. Thank you to Jo, as an NZ and student contributor, and Charles Maxson for contributing as an ECR and prizes representative.

6. Report from Treasurer (Alexander Francke)

- Three accounts: Business transaction, Term deposit and Leanne Armand account.
- Interest for accounts came to \$1486.55
- Total income was \$60,150.97, minus conference, travel awards and other general services our expenditure was \$64210.05. So we had a loss of \$4,059.08 mainly due to the conference and travel awards, but offset by surplus from 2022.
- Leanne Armand account lags slightly, as money goes out once recipients request payment for travel.
- John Tibby moves to accept report and seconded by Tim Barrows.
- Closing balance (taken from report shown by Alex) - \$118,156.40 total ; BT = \$18,068.07; LAA = \$14,572.88; TD = \$85,515.45.

7. Other business – Matt Harris notes that we can transition to Google Workspace and have easier management of docs and systems.

8. Annual Subscription fee

Committee raised fees to \$70 for full membership and \$25 for students following 2024 AGM. Caroline Mather moved to confirm the same fees and the meeting, Micha Campbell seconded.

Concluded at 12.50 pm

A handwritten signature in black ink, appearing to read 'Caroline Mather', with a horizontal line extending to the right.

Signed: Caroline Mather (AQUA Secretary), 11th April 2025.

A handwritten signature in blue ink, appearing to read 'Timothy B.', with a horizontal line extending to the right.

Signed: Timothy Barrows (AQUA President), 11th April 2025.







AQUA AGM Minutes_Apr11 2025 Final

Final Audit Report

2025-04-15

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